



# Marina Coast Water District

## Minutes

### Budget and Engineering Committee Meeting

July 11, 2023

#### 1. Call to Order:

The July 11, 2023 Budget and Engineering Committee meeting was called to order at 4:36 p.m. by President Shriner. In attendance were:

- Committee members: President Shriner and Director Morton
- Staff: Remleh Scherzinger, Mary Lagasca, Garrett Haertel, and Paula Riso
- Public members: None

#### 2. Public Comments on Any Item Not on the Agenda:

No comments were made.

#### 3. Approve the Draft Minutes of the June 6, 2023 Meeting:

Director Morton made a motion to approve the minutes of June 6, 2023. President Shriner seconded the motion. The minutes were approved by a vote of 2-Ayes (Morton, Shriner), 0-Noes, and 0-Absent.

#### 4. End of Year Engineering Update:

Mr. Haertel introduced this item and gave a presentation on the End of Year Engineering Report for 2023. He reviewed the Key Performance Indicators and how that will help the engineering department make better progress. Mr. Haertel focused his presentation on three main areas: CIP Projects and Development Review and Inspections; Workforce Utilization; and, Process Improvements. He noted that there were 26 projects identified in the 2022/2023 budget, and they accounted for 32% of the budget, with 12 of the projects being completed. Mr. Haertel stated that engineering staff is generating metrics to track Development projects, and this will support the department's drive towards efficiency, and improve costing, fee rates, staff demands, and customer service. Discussion followed and the Committee made several suggestions to help clarify the presentation for the Board.

#### 5. Identify Agenda Items for the Next Committee Meeting:

Mr. Scherzinger commented that the reserve policy would be discussed at a future meeting.

#### 6. Committee Member Comments:

Director Morton thanked staff for their hard work and noted that this Committee looking at budget and engineering, was a valuable structure. President Shriner thanked staff for taking their time to present this thorough presentation.

#### 7. Adjournment:

The meeting was adjourned at 6:02 p.m.